



Introduction to Leadership

Understanding basic leadership tools and techniques

COURSE OVERVIEW

This 1 day course is designed to teach basic leadership skills for new and junior supervisors. The course covers a range of leadership topics to introduce some of the challenges that a new or recently promoted leader will face. The main focus of this course is to build confidence by providing some basic tools and techniques to make leading people more effective. The course provides basic leadership theory and is fully interactive to ensure ideas can be tested.



Understanding Leadership

- Defining leadership
- Leadership styles and approaches
- Basic Do's and Don'ts



Effective Communication

- Open communication
- Countering barriers
- Building a structure



Team Dynamics

- Elements of a team
- Motivation and trust
- Team development

CONSULTANT/TRAINER PROFILE

Jon Holmes is an experienced leader and manager with many years leading and teaching others to lead. He has learnt how to get the most from his team and how to transfer this knowledge through effective training. A background of the military, large and small organisation management, and working offshore in a highly technical environment has given him the skills to recognise the best and worst elements of leading people to a common goal. This knowledge makes him a highly effective facilitator of personal development courses/workshops.

WHO SHOULD ATTEND

- New Foremen
- Office Managers
- Potential Supervisors
- New Site Supervisors
- Safety Managers/Reps
- Team Leaders